

Bulk Import: Liblaw

Step 1:

Click on documents > Import <https://nimb.ws/2qIGXL>

Step 2:

Drag and drop files over here: <https://nimb.ws/vA3IXR>

Step 3:

Upload the docs and then RIGHT CLICK over edit, and open in a new tab.

Step 4:

Select the correct categories (Remember to select the parent category and the child category).

Step 5:

Publish

Next steps are very important:

Step 6:

Close the tab and go to the next one, keep track of the open tabs so you don't miss any or duplicate it.